Bentley Academy Charter School

Board of Trustees Meeting Minutes

January 31st, 2018 at Bentley Academy Charter School

**Present:** Mary Hayes, John Bailly, George Atkins, Sarah Toce, Ryan Lovell, Dick Pabich

**Also Present:** Marlena Afonso (Head of School)

**Called to order** at 6:07

**Motion** to approve minutes moved by DP, seconded by MH- approved by voice vote

**Finance Committee Update:**

Paul Hubbard from InSource gives financial overview

ST gives update on budgeting process with SPS and internally- will be syncing with Kristin Shaver on numbers by end of month. Update at next meeting.

**Head of School Update:**

Vacation academies upcoming- Sontag fellowship, new this year.

100% Kindergarten family attendance at conferences!

95% of families got a positive interaction in last month

Review of STEP data, Science data

**New Business**

News that Bowditch is being dissolved.

BACS looking into asking for a raise in the cap to 350 to assist with SPS student movements because of the closure.

MA will report at next meeting on discussions.

**Strategic communications**

Based on Strategic Plan recommendation, start looking for communications help in the short term. One strand: website design and content. Second strand: general press interactions over next few years

* GA to look at local (Salem) possibilities
* ST to look into other possibilities

ST/GA to report back on options at next meeting

**Start using dropbox**

ST commits to having set up a dropbox account and created initial architecture by next meeting.

**Motion** to adjourn moved by JB, seconded by MH. Approved by voice vote!