Minutes Bentley Academy Charter School

October 26, 2016

6:00pm

**Attendance:** Sarah Toce, Ryan Lovell, Angel Donahue-Rodriguez, Kris Wilson, Richard Pabich, Marie Belony, Jonathan Bailly, Carli Kusiolek. (Quorum)

**Others in attendance:** Elizabeth Stasiowski (by phone), Charlie Webb (by phone), Marlena Alfonso (Head of School).

Meeting called to order at 6:01pm

* ***Chairman Lovell*** asked that members take a moment of silence to observe the passing of Trustee Christine Sullivan.

**Approval of minutes:** motion to approve Trustee Wilson, Seconded by Trustee Pabich

Minutes accepted by voice vote.

**Finance and Auditors report**

Joining by phone: Elizabeth Stasiowski, Charlie Webb

Mr. Webb explained to the board that the auditing process went well and there are no major concerns. The school began the year in a surplus. The audit and reports are due to the state by Monday, October 31.

Discussion by Elizabeth Stasiowski regarding the expenses report.

* Bentley is a good position financially. Some accounts were over budget but the overall budget was in balance.
* Student enrollment was down by 20 students.
* Actual salary spending is $50,000 less than budgeted in approved FY17 budget.
* ***Trustee Toce*** spoke in regards to how budget does not reflect new formula for per pupil funding. Discussion between ***Trustee Toce*** explained the background of the formula to ***Trustee Bailly***. We will be changing the formatting of school budget in November, which may require the approval of a new budget.
* DCF hearing November 9th regarding appeal.

**Head of School update and Academic report**

* Waiting list is 20 for kindergarten.
* Total enrollment is 261.
* Eliminated a para-professional.
* Blueprint site visit and will present report to the board at November meeting.
* Presentation by ***Marlena Alfonso*** (please see attached documents)

**Evaluation process**

* The communication plan by Jennifer Flagg will be presented at the next meeting.
* Chairman Lovell and the education committee will be meeting with SPS superintendent Ruiz regarding evaluation for head of school.
* Trustee Casey taking a leave of absence from board until January of 2016.

**Motion to adjourn by trustee Pabich, seconded by trustee Wilson. Approved by voice vote.**